

Butte Historic Trust Board of Managers Meeting

September 2, 2021, Minutes

Board members in attendance: Jason Silvernale, Hattie Thatcher, Tom Boyle, and Levi Mork with Emma in attendance as staff.

Meeting called to order @ 7:01

New Business

1. **Quiet Title** – Emma has gotten quotes from 3 different places, and summit was the cheapest and quickest, so we are going to go with them. The motion was approved by the board via email. Emma called Molly and she said to send an email to custserv@summitvalleytitle.com to start the process. Emma will call to confirm that they received the email and that the process has been started.
2. **Property Insurance** – property is considered “at risk” Emma reached out to Jared Grove and The Agency. Board decided to insure it for \$100,000.
Emma will talk to both about the coverage amount and forward the quotes to the board to vote on when she receives them.
3. **Property Maintenance** –
Windows: The front window is broken. We should potentially board up that window and remove the shattered pane to avoid potential lawsuit.
Front Yard: On Saturday, Emma and Jason cleaned up the front yard, weeding and such. We need to keep the walk shoveled in the winter. Emma or Jason can do this when the time comes.
Back Yard: The back yard is large and overgrown with weeds. We need to clean it up somewhat. Jason will plan to be there Sunday or Monday this weekend to work on the back yard. If anyone is available to join that would be great, but he also understands as it is Labor Day weekend.
Roof: The roof is metal but without a ridge cap. Emma reached out to H&S Construction and Team Construction. She will call Team Construction again. H&S Construction came out and will work up a bid.
4. **Layout/Floor Plan** – We need to get working on a floor plan to plan out the mechanics of the house for when we start getting bids, especially if we don't get the franklin house.
Levi suggested for heating: furnace in basement with a chase up the south wall and run the chase line upstairs in the unused attic space and just need to plan a cold air return.
5. **Sarta Reimbursement** – We will get a receipt from the county for the purchase of Jackson. Once we get that, we will get a reimbursement form from sarta to fill out and then return.
6. **Masonry Bids** – Emma will ask if he is willing to do just the infill work. We are interested in doing work with him. We will have him do removal of the old brick closer to when the concrete guys come in.

Emma will aggressively find a concrete guy, as that needs to come before the brick stuff.

- Charlie Davies

- Keith Johnson Creteworx

- H&H Contracting

Jason will talk to Robynn Culver with Big sky house moving LLC on Sunday and have her look at the house.

In the meantime, we will talk to profit about getting us on the schedule to do infill on the north side of the house.

7. **Roofing Bids** – As noted above: The roof is metal but without a ridge cap. Emma reached out to H&S Construction and Team Construction. She will call Team Construction again. H&S Construction came out and will work up a bid. She will forward the bids via email for the board to vote on.

Old Business

1. Staff update

a. To do:

i. **Organization Insurance.**

Get a quote from the agency with a bundle and not bundle. Ask Payne west about the house too.

ii. **Workshop***

We have to complete the workshop by the end of the year. We have already received the money for the workshop, it is not a reimbursement fund.

Jason suggested reaching out to the Mussel shell folks in roundup and feed and lodge them for a day. – a co-op hybrid-thing. The county moved away from the historic school and was gonna demo it and some local folk and a developer came and made it into living and shop space. The board does not want to go forward with Hanbury Preservation Consulting.

Preference for Sunday if we do an in-person workshop and week day if an hour zoom call.

iii. **Purchase of photo rights from archives for website** – Emma cannot decide between the seven photos that she narrowed it down to.

Jason motions to approve purchase for all seven, Hattie seconds. All in favor. Motion approved to buy the rights to seven photos.

iv. **Office hours** – Emma's office hours will be Wednesday and Thursday from 9am-12pm. Butte CPR is hiring a new coordinator that will also be here one day a week. Can we ask Marie about potentially making key copies.

v. **Press Release** – We need insurance on the property first. And then Jason will reach out to Ms. Agula who wanted an interview, and Emma will send out the press release.

2. **Treasurer's Report** - \$11,032 for house, \$170 to Butte CPR from Salvage Sale, \$1,843.75 to Emma for August work.

3. Acquisition Committee Update

- a. 524 N Franklin – Hopefully we can get ahold of Paul.

Meeting adjourned at 8:07