

Butte Historic Trust Board Meeting

March 18, 2021, Minutes

The meeting was held via zoom and was called to order at 7:10 p.m. Attending were board members Levi Mork, Mary McCormick, Hattie Thatcher, Tom Boyle, Jason Silvernale, and Sheri Broudy.

1. Minutes of the March 4 meeting were approved.
2. Staff update
 - The Butte Historic Trust LLC has been created with the Montana secretary of state's office. Our Articles of Organization may be viewed on the SOS website.
 - The Operating Agreement (bylaws) was approved by the Butte CPR board on March 16.
 - Paperwork to open the bank account at Clearwater Credit Union has been submitted. We need personal information from Hattie and a signature (online via DocuSign) on the minutes from Michele in order to open the account.
 - Nancy has time now to create the website, but her availability later will be limited. The board voted to have Nancy create the website on squarespace now, with the understanding the Trust will have to start paying for it in 2 weeks (after the free trial period).
3. Job search
 - Jason gave an overview of the three applicants so far.
 - Interviews will be conducted by the board. Nancy will contact candidates on March 26 and schedule interviews for March 29 and 30, with the goal of the board being ready to vote on hiring at its April 1 meeting.
 - Each board member will submit two interview questions to Nancy by the end of next week. Nancy will send a reminder email on Monday. Nancy will compile a draft list of interview questions.
4. Investment cooperative
 - Jason briefed the board on the dissolution of the Butte Historic Trust steering committee and its formation as a steering committee to create an investment cooperative dedicated to preservation projects in Butte. One of the main drivers for the coop is to help support the Butte Historic Trust, but the coop could contribute to other preservation projects as well. The investment coop will be a separate entity from Butte Historic Trust and Butte CPR.
5. Logo update
 - Hattie talked with Chad Okresh at Montana Tech. The design program has been disbanded, but he could post an item on a facebook forum.
 - The board is OK with paying a reasonable fee for a logo.
 - Hattie will contact Jon Wick.
6. Bios/photos for press release
 - Board members will send a brief bio and a head shot photo to Nancy. These will be used for an upcoming press release, on social media, and on the website.
7. Property search

- Jason discussed the need to find a property as soon as possible in order to get work underway during this year's construction season.
- Jason, Sheri, and Mary will form an acquisition subcommittee to work on the property search.
- The board likes the ID cards created by Jason as a way to track potential properties. The ID cards are accessible on google drive. Jason will create cards for the properties discussed at previous meetings.
- Nancy will send a form letter via certified mail to property owners at these addresses:
 1. 653 S. Colorado
 2. 537 S. Dakota
 3. 607 N. Main

The meeting adjourned at 8:15.

NOTE: Next meeting is **Thursday, March 18.**