

Butte Historic Trust Board Meeting

March 4, 2021, Minutes

The meeting was held via zoom and was called to order at 7:03 p.m. Attending were board members Levi Mork, Mary McCormick, Hattie Thatcher, Tom Boyle, Jason Silvernale, Sheri Broudy, and Michele Miles. Community member Jeremy Crowley also attended.

1. Minutes of the Feb. 25 meeting were approved.
2. Election of officers – The following officers were elected by unanimous vote:
 - President – Jason Silvernale
 - Vice-President – Hattie Thatcher
 - Treasurer – Tom Boyle
 - Secretary – Sheri Broudy
3. Hiring process
 - Mary suggested adding to the draft Coordinator job description that the contractor will be expected to work from home and provide their own equipment. The deadline for applications was set for March 25. Once the deadline passes, Nancy will provide the board with a report regarding applications received. The board voted to approve the job description.
4. Bylaws
 - The board set the length of term for board of directors as 1 year, to be renewed or vacated each January.
 - The board added a stipulation that directors who miss three meetings with unexcused absences will be considered to have resigned their position.
 - Nancy will finalize the bylaws and bring them to the board for approval at the next meeting.
5. Banking institution
 - The board voted to open the organization's bank account at Clearwater Credit Union.
6. Web site
 - Currently BHT has a page on the Butte CPR web site. The board decided to hold off on creating a separate web site for BHT to save money on the monthly costs.
 - Nancy reported that the Butte CPR web site is on squarespace, and recommended that if BHT creates one that is also be on squarespace so that the skills to manage the web sites are the same. The cost is \$16 per month if paid monthly, or \$12 per month if paid a year at a time.
 - The board also discussed the need for BHT to be present on social media, such as Facebook and Instagram. Jason will set up accounts, and he, Hattie, and staff (currently Nancy) will help in posting content.
 - Jason brought up the need for BHT to have a logo. Hattie will ask some design friends and some folks at Montana Tech to see if anyone is interested in doing it as a volunteer project. If not, Jon Wick might do it for a reasonable fee.
7. Bookkeeping

- Tom Boyle as treasurer will keep the books, and an accountant may be hired annually to conduct an audit.
8. Property scouting
- Various properties were discussed. Jason will send a list of potential properties to board members.
 - Mary said the Butte-Silver Bow land sales committee meets next week to discuss tax sale properties. She will keep the board informed on this process.

The meeting adjourned at 8:20.

NOTE: Next meeting is **Thursday, March 18.**